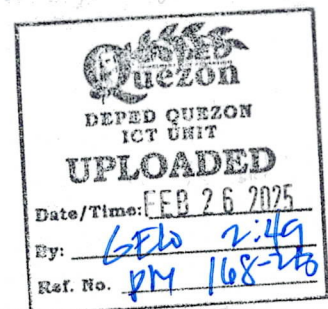




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



25 February 2025

DIVISION MEMORANDUM
DM No. 168, s. 2025

DISTRIBUTION OF DCP 2023 & 2024 LAPTOP FOR NON-TEACHING PERSONNEL (L4NT) BATCH 4

To: Assistant Schools Division Superintendents
Public School District Supervisor
Elementary and Secondary School Heads
District/School ICT Coordinators
District/School Property Custodian
Administrative Officer II
All Others Concerned

1. In connection with Division Memorandum No. 625, s. 2024, titled "**DepEd Computerization Program for Elementary and Secondary Recipient Schools Batch 2023 & 2024 Package**" this Office announces the distribution of DCP 2023 & 2024 Laptop for Non-Teaching Personnel (Batch 4) from **March 3-14, 2025**.
2. Please refer to the attached Enclosure for the list of laptop recipients.
3. To ensure an orderly and efficient release process, all recipients are required to bring one photocopy of their valid ID for reference.
4. Travel expenses shall be charged to School Maintenance and Other Operating Expenses (MOOE) or local funds subject to the usual accounting and auditing procedures.
5. Immediate and wide dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Supgda2/25/2025

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
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Department of Education
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Enclosure to DM No. 168 s. 2025

DCP 2023 & 2024 LAPTOP FOR NON-TEACHING PERSONNEL (LANT) BATCH 4

No.	DISTRICT	SCHOOL	NAME	POSITION TITLE	LAPTOP
1	MULANAY	PINAGPALAPALAHAN ES	CARINA R. ROSALES	AO II	1
2	QUEZON	ULPIANO CAMACHO ES	ELNARDBERT S. REYES	AO II	1
3	CATANAUAN	SAN ROQUE ES	ARSHIEN D. GONZALES	AO II	1
4	SAN FRANCISCO	PANTAY ES	GLAZE CARMEL C. RAMOS	AO II	1
5	GUINAYANGAN SOUTH	GREGORIO M. MENDOZA ES	CAMILLE C. HERMOGENES	AO II	1
6	SAN FRANCISCO	CUMBAHAN ES	JAY ALDEN D. FERRER	AO II	1
7	QUEZON	QUEZON ES	JOHN MARK Z. ALAYAN	AO II	1
8	SAN FRANCISCO	PAGSANGAHAN ES	JESSICA P. TOLENTINO	AO II	1
9	BURDEOS	ANIBAWAN ES	CINDY S. BUEFANO	AO II	1

Nothing follows.....

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